



All Aboard Youth Rowing

Children and Young People Safeguarding Policy

Introduction

This policy reflects guidance set out in Keeping Children Safe in Education (DfE, 2024) and Working Together to Safeguard Children (DfE, 2023).

As of the date of this document the Trustee responsible for Safeguarding is **Elaine Nesbitt**.

The Designated Safeguarding Lead is **Frankie Sinnott**:

safeguarding@allaboardyouthrowing.org.uk 07891412084

This organisation recognises that all children and young people have a right to protection from abuse. All Aboard Youth Rowing takes seriously its responsibility to protect and safeguard the welfare of children and young people.

We will:

- Respond swiftly and appropriately to all suspicions or allegations of abuse. To provide parents, coaches, staff and CHILDREN / YOUNG PERSON (CYP hereafter) with the opportunity to voice or report their concerns.
- Have a system for dealing with concerns about possible abuse.
- Mandatory Safeguarding training for coaches, relevant trustees and staff will take place every three years with a nationally recognised provider. Upon recruitment, new coaches and staff must provide evidence of up-to-date safeguarding training or take part in relevant training within three weeks of appointment. AAYR organise safeguarding courses approved by UK Coaching for new staff/coaches every September.
- Maintain good links with statutory CYP care authorities.

Effective safeguarding arrangements should aim to meet the following two key principles:

- Safeguarding is everyone's responsibility: for this to be effective each individual and organisation should play their full part.
- A CYP centred approach and for this to be effective AAYR have a clear understanding of the needs and views of CYP.

Context

CHILD / YOUNG PERSON - Anyone who has not yet reached their 18th birthday. The fact that a child has reached 16 years of age, is living independently or is in further education, is a member of the armed forces, is in hospital or in custody in the secure estate, does not change his/her status or entitlements to services or protection.

The objectives of this Child and Young People Safeguarding Policy are:

All Aboard Youth Rowing (AAYR) is committed to safeguarding and promoting the welfare of children and young people (CYP). This policy sets out how we protect CYP who participate in AAYR activities, including school-day outreach sessions where pupils are accompanied by school staff. Although schools retain statutory safeguarding responsibility during the school day, AAYR maintains its own robust safeguarding arrangements.

This policy reflects current statutory and non-statutory guidance in England, including:

- Keeping Children Safe in Education (KCSIE) 2024
- Working Together to Safeguard Children (2023)
- The Children Acts 1989 and 2004
- The Children and Social Work Act 2017
- The Education Act 2002
- The Data Protection Act 2018 and UK GDPR
- What to do if you're worried a child is being abused (HM Government)

This policy should be read alongside AAYR's **Online Safety & Social Media Policy** and **Anti-Bullying Policy**, which provide detailed guidance on acceptable online conduct, communication, reporting of concerns, and the management of bullying and peer-on-peer behaviour. All trustees, staff, coaches and volunteers must comply with all three documents.

The Role of Coaches

All Coaches working on behalf of the organisation have a duty to promote the welfare and safety of CYP.

Trustees and Coaches may receive disclosures of abuse and observe CYP who are at risk. This policy aims to enable people to make an informed and confident response to specific CYP safeguarding issues.

Role of Designated CYP Safeguarding Lead

The role of the designated safeguarding lead is to deal with all instances involving CYP safeguarding that arise within the organisation. They will respond to all CYP safeguarding concerns and enquiries.

The designated CYP Safeguarding Lead for the organisation is The Trustee responsible for Safeguarding, at the date of this document the is **Elaine Nesbitt**. The Designated Safeguarding Lead is **Frankie Sinnott** and should be contacted in the first instance.

Types of Abuse

Abuse is form of maltreatment of a CYP. Somebody may abuse or neglect a CYP by inflicting harm, or by failing to act to prevent harm. CYP may be abused in a family or in an institutional or community setting by those known to them or by others (e.g. via the internet). They may be abused by an adult or adults or other CYP.

Examples:

PHYSICAL ABUSE — A form of abuse which may involve hitting, shaking, throwing, poisoning, burning, or scalding, drowning, suffocating or otherwise causing physical harm to a CYP. Physical harm may also be caused when a parent or carer fabricates the symptoms of, or deliberately induces, illness in a CYP.

EMOTIONAL ABUSE - The persistent emotional maltreatment of a CYP such as to cause severe and persistent adverse effects on the CYP's emotional development. It may involve conveying to a CYP that they are worthless or unloved, inadequate, or valued only insofar as they meet the needs of another person. It may include not giving the CYP opportunities to express their views, deliberately silencing them or 'making fun' of what they say or how they communicate. Some level of emotional abuse is involved in all types of maltreatment of a CYP, though it may occur alone.

SEXUAL ABUSE - Sexual abuse involves forcing or enticing a CYP to take part in sexual activities including Child Sexual Exploitation (CSE), which may not necessarily involve a high level of violence, whether or not the CYP is aware of what is happening. The activities may involve physical contact, including assault by penetration (for example, rape or oral sex) or non-penetrative acts such as masturbation, kissing, rubbing and touching outside of clothing. They may also include non-contact activities, such as involving CYP in looking at, or in the production of, sexual images, watching sexual activities, encouraging CYP to behave in sexually inappropriate ways, or grooming a CYP in preparation for abuse (including via the internet). Sexual abuse is not solely perpetrated by adult males. Women can also commit acts of sexual abuse, as can other CYP.

NEGLECT - Neglect is the persistent failure to meet a CYP's basic physical and/or psychological needs, likely to result in the serious impairment of the CYP's health or

development. Neglect may occur during pregnancy as a result of maternal substance abuse. Once a CYP is born, neglect may involve a parent or carer failing to:

- provide adequate food, clothing and shelter (including exclusion from home or abandonment);
- protect a CYP from physical and emotional harm or danger
- ensure adequate supervision (including the use of inadequate care - givers); or
- ensure access to appropriate medical care or treatment.

It may also include neglect of, or unresponsiveness to, a CYP's basic emotional needs.

Female Genital Mutilation (FGM) - FGM is when a female's genitals are deliberately altered or removed for non-medical reasons. It's also known as 'female circumcision' or 'cutting' but has many other names. FGM is a form of child abuse. It's dangerous and a criminal offence in the UK. A child who has faced, or is worried about FGM, might not realise what's happening is wrong. And they might even blame themselves. If a child reports to you that they are worried about FGM happening, or it has happened, it is important to listen and take their concerns seriously. It is important to then pass on your concerns to their school and to the trustee responsible for safeguarding. If you believe the child is in immediate danger, you should call the police immediately.

CHILD ON CHILD ABUSE – Child on child abuse is defined in 'Keeping children safe in Education 2024 (KCSIE 2024)' as: 'Inappropriate behaviours between children that are abusive in nature including physical, sexual, or emotional abuse, exploitation, sexual harassment, all forms of bullying, coercive control, hazing/initiation rituals between children and young people, both on and offline (including that which is within intimate personal relationships)'. It's essential that all staff understand the importance of challenging inappropriate behaviours between children and young people. Downplaying certain behaviours (for example, dismissing sexual harassment as "just banter", "just having a laugh", "part of growing up" or "boys being boys"; or not recognising that emotional bullying can sometimes be more damaging than physical harm and should be taken equally seriously) can lead to a culture of unacceptable behaviours, and an unsafe environment for children.

BULLYING – Is defined by the Department of Education as: "Bullying is behaviour by an individual or group, repeated over time, that intentionally hurts another individual or group either physically or emotionally. Bullying can take many forms (for instance, cyber-bullying via text messages, social media or gaming, which can include the use of images and video) and is often motivated by prejudice against particular groups, for example on grounds of race, religion, gender, sexual orientation, special educational needs or disabilities, or because a child is adopted, in care or has caring responsibilities. It might be motivated by actual differences between children, or perceived differences."

RACISM - Racism is when someone is treated unfairly, unequally, or abusively because of their race, ethnicity, nationality, heritage, culture, or the colour of their skin. This includes direct discrimination

(e.g. name-calling or exclusion), indirect discrimination (e.g. policies or practices that disadvantage certain groups), and systemic or structural racism.

All Aboard Youth Rowing is committed to creating a safe, inclusive, and respectful environment for all children and young people (CYP), free from racism and all forms of discrimination. Racism is a safeguarding concern when it harms a CYP's emotional well-being, mental health, or physical safety. We recognise that experiencing or witnessing racism can have serious and long-term effects on a CYP's development, sense of identity, and trust in adults.

Our Safeguarding Response to Racism:

- All incidents of racism—whether from other CYP, staff, volunteers, or external individuals—will be taken seriously and treated as potential safeguarding concerns.
- Victims of racist abuse will be supported with sensitivity and respect. Where appropriate, incidents will be referred to the designated safeguarding lead and may be escalated to external agencies if the CYP is at risk of harm.
- Staff will never dismiss or minimise concerns relating to racism (e.g. by suggesting it was a joke or misunderstanding).
- Perpetrators will be held accountable, with involvement from their school and parents/guardians where appropriate and supported to understand and change their behaviour.
- Staff will receive training to understand the safeguarding impact of racism and how to challenge discrimination effectively and respectfully.

Preventative Measures:

- Staff, coaches and volunteers will be trained on equality, diversity, and inclusion (EDI) as part of their safeguarding responsibilities.
- AAYR will promote an inclusive culture that celebrates diversity and actively challenges prejudice.
- Any discriminatory language, behaviour, or attitudes observed during sessions will be challenged immediately and appropriately.
- CYP will be encouraged to speak openly about their experiences and to report any incidents of racism.

We are committed to ensuring that **every child and young person, regardless of their background, feels valued, safe and supported** while participating in our activities.

Online Safety & Digital Safeguarding

The digital world is a fundamental part of many children and young people's lives. While it offers positive opportunities for learning, connection, and personal growth, it also presents

significant safeguarding risks including online grooming, bullying, exploitation, harmful content, and loss of privacy.

All Aboard Youth Rowing (AAYR) is committed to safeguarding children and young people (CYP) in both physical and online environments. Online safety is part of our broader safeguarding approach and includes the use of digital platforms for communication, learning, coaching, and social interaction.

Risks to CYP Online Include:

- Grooming and sexual exploitation
- Cyberbullying and harassment
- Exposure to harmful or extremist content
- Sharing of indecent or exploitative images
- Pressure to engage in sexting or share private content
- Identity theft, scams, or manipulation
- Use of AI-generated images or fake personas for exploitation

AAYR Staff and Coach Conduct Online

To maintain safe and professional boundaries, all staff, trustees and volunteers must adhere to the following rules:

- Do not accept friend or follow requests from CYP on personal social media accounts.
- Do not engage in private messaging with CYP. Communication must take place via official AAYR channels and with appropriate oversight (e.g. via school contacts or organisational accounts).
- Never share personal images, opinions, or experiences unrelated to AAYR's activities with CYP.
- Do not post images or videos of CYP on social media unless written consent has been obtained from parents/carers and the school and this has been approved by the Safeguarding Lead.
- Immediately report any inappropriate online contact or content to the Trustee responsible for Safeguarding.

Educating CYP and Promoting Safe Online Use

- CYP will be reminded that online behaviour should reflect the same standards expected in face-to-face settings—respectful, kind, and safe.
- Coaches will promote safe and responsible internet use, including discussions about privacy, image-sharing, and how to respond to suspicious or upsetting content.
- Parents/carers will be encouraged to be aware of their child's digital footprint and the platforms they use.

- AAYR may signpost schools, parents and CYP to resources such as CEOP, Childline, and the NSPCC for further online safety guidance.

Responding to Online Safeguarding Concerns

If a CYP discloses an incident of online abuse, grooming, or cyberbullying:

- Treat the disclosure with the same seriousness as an in-person safeguarding concern.
- Reassure the CYP, avoid blame, and listen without judgment.
- Do not attempt to access the CYP's device or view any images they have been sent.
- Report the concern to the Trustee responsible for Safeguarding immediately.
- If illegal content has been shared (e.g. indecent images), **do not download, screenshot, or forward the material**—this is a criminal offence. Refer immediately to the police or the Internet Watch Foundation (IWF)

Online safeguarding is everyone's responsibility. All AAYR staff and coaches must remain alert to the evolving nature of digital risks and ensure their practices reflect our commitment to keeping children safe in all environments."

Awareness of Abuse and Neglect

All Aboard Youth Rowing will provide all Coaches and relevant staff with adequate safeguarding training. They will undergo this training every three years to enable them to carry out their role and responsibilities under this policy.

Individuals within the organisation need to be alert to the potential abuse of CYP both within their families and also from other sources including abuse by the schools, the coaches and other persons affiliated to All Aboard Youth Rowing.

All Coaches and Trustees of All Aboard Youth Rowing should respond to any suspected or actual abuse of a CYP in accordance with these procedures. It is good practice to be as open and honest as possible with parents/carers about any concerns; however, you must not discuss your concerns with parents/carers in the following circumstances:

- when sharing relevant information with an appropriate person or authority would increase the risk of harm to the CYP. Therefore, a delay in sharing relevant information with parents/carers is agreed to be the safest decision to reduce the risk of harm to CYP.
- when asking for consent from parents/carers may increase the risk of harm to the CYP, you or anyone else.

Where there is a safeguarding concern, the child's needs must come first. Staff should not assume that consent is needed to share information.

Responding to a Disclosure or Allegation

Recording of physical abuse

Procedures following allegation or suspicion of abuse.

The person responsible for dealing with allegations of abuse against a CYP is the Trustee responsible for Safeguarding. As of the date of this document the Trustee is **Elaine Nesbitt**. The Designated Safeguarding Lead is **Frankie Sinnott**.

It is important that CYP are protected from abuse. All complaints, allegations or suspicions must be taken seriously.

This procedure must be followed whenever an allegation of abuse is made or when there is a suspicion that a CYP has been abused.

You might have reason to believe that an CYP is subject to abuse if an allegation of abuse is made by a CYP or a third party:

- Listen carefully to the CYP and when appropriate use open ended questions, giving them time and attention.
- Allow the CYP to give a spontaneous account; do not stop a CYP who is freely recalling significant events.

Make no promises to the CYP to keep “secrets” or other such confidentiality but offer reassurance to the CYP you will do whatever is needed to keep them safe.

- Make a note of the time and date that the allegation was made, the time and date of the incident, who made the allegation, and the nature of the allegation.
- Record only the facts, preferably in the language/words used by the person making the allegation.
- If a child reports to you that they are worried about FGM happening, or it has happened, it is important to listen and take their concerns seriously. It is important to then pass on your concerns to their school and to the trustee responsible for safeguarding. If you believe the child is in immediate danger, you should call the police immediately.
- Report the allegation to The Trustee responsible for Safeguarding immediately — and the person making the allegation will be made aware that this will happen. The person making the allegation will also be made aware that The Trustee responsible for Safeguarding cannot promise not to speak to others about the information they have shared.

If, however, there is a clear and immediate danger to an individual then confidentiality will be broken, and priority given to the safety of that individual.

Reassure the CYP that:

- You are glad they have told you
- They have not done anything wrong

- What you are going to do next
- Explain that you will need to get help to keep the CYP safe

CYP should not be required to provide multiple accounts of events within the organisation.

YOU MUST:

- Treat all CYP with respect
- It is preferable to have another adult within sight or hearing whilst you are talking to the CYP. This won't always be possible.
- Respect a CYP's right to personal privacy
- Recognise that caution is required when you are discussing sensitive issues with CYP
- Operate within the organisation's principles and guidance and any specific procedures
- Challenge unacceptable behaviour and report all allegations/suspensions of abuse.

YOU MUST NOT:

- Have inappropriate physical or verbal contact with CYP
- Give personal opinion or share personal experiences.
- Allow yourself to be drawn into inappropriate attention-seeking behaviour/ make suggestive or derogatory remarks or gestures in front of CYP
- Reach conclusions about others without checking facts
- Either exaggerate or trivialise safeguarding issues
- Show favouritism to any individual
- Be Sarcastic or belittle the CYP
- Use any inappropriate language

What You Should Do if You Suspect Abuse

You may become concerned about a CYP for a number of reasons, for example:

- unexplained changes in behaviour or personality
- becoming withdrawn
- seeming anxious
- becoming uncharacteristically aggressive
- lacks social skills and has few friends, if any
- poor bond or relationship with a parent/guardian
- knowledge of adult issues inappropriate for their age
- running away or going missing
- always choosing to wear clothes which cover their body
- unexplained bruising

It is good practice to ask, with open ended questions, why a CYP is upset or how a cut or bruise was caused. It is imperative to respond to a CYP wanting to talk to you. This practice can help clarify concerns and result in appropriate action.

If you are concerned about a CYP you must share your concerns. Initially you should talk to the School Lead and their Safeguarding Department or All Aboard Youth Rowing Trustee Responsible for Safeguarding. You should make a note of your concerns and any actions agreed following your discussion with the School Lead and Safeguarding Department or All Aboard Youth Rowing Trustee responsible for Safeguarding.

Contacting Agencies

In the instance of a disclosure / allegation or a suspicion with the CYP's permission (or the permission of the person making the allegation) All Aboard Youth Rowing will contact the school then if deemed necessary social care services or the police. If the CYP refuses permission (or it is not possible to get permission) it will be explained that the seriousness of the situation is such that we will need to consider breaching our principle of client confidentiality. The Trustee responsible for Safeguarding will immediately contact the national NSPCC helpline on 0808 800 5000 where experts will advise on the most appropriate course of action to take.

Whistleblowing

All Aboard Youth Rowing (AAYR) is committed to the highest standards of openness, integrity, and accountability. All staff, coaches, volunteers and trustees have a duty to report any concerns they may have about the behaviour or conduct of another adult—whether a colleague, volunteer, trustee, or external professional—that may pose a risk to children or young people.

This includes, but is not limited to, concerns about:

- Inappropriate relationships with CYP
- Breaches of safeguarding procedures
- Unsafe or unethical behaviour
- Neglect or abuse
- Attempts to cover up wrongdoing

Raising a concern is known as *whistleblowing*. If you are worried about how a safeguarding issue has been handled—or feel unable to report through normal procedures—you should report your concern directly to the Trustee responsible for Safeguarding or to the Charity's Chair. All whistleblowing reports will be taken seriously and handled sensitively. You will be protected from any form of victimisation or detriment if you raise concerns in good faith, even if they turn out to be unfounded.

Staff can also seek independent advice or report concerns to:

- The NSPCC Whistleblowing Advice Line: **0800 028 0285**
- The Charity Commission

Whistleblowing is a vital part of safeguarding. Speaking up helps protect children and ensures a safe and transparent culture within our organisation.

GDPR

All safeguarding records will be stored securely in line with the UK GDPR and Data Protection Act 2018. Access is restricted to the designated safeguarding team.

Protecting CYP From Abuse and Coaches from Allegations of Abuse

The Trustee responsible for Safeguarding is responsible for making sure any CYP safeguarding issues are responded to correctly.

All Coaches should:

- Know about signs and symptoms of abuse
- Know about how abusers (perpetrators) behave
- Ask about training if you don't know these things
- Attend mandatory safeguarding training
- Report any allegations to the Trustee responsible for Safeguarding
- Know how to respond if a CYP talks to them about abuse.
- Be informed about help lines and other sources of help for CYP.
- Make sure they have a copy of the Child and Young Person Safeguarding Policy and have understood it.

No Trustee or Coach representing All Aboard Youth Rowing will:

- visit a CYP in their home unless on an official pre-arranged visit.
- transport a CYP alone in their car unless prior arrangements have been made with the Trustee responsible for Safeguarding or the School even in a medical emergency when an ambulance should be called
- make any comments with sexual overtones
- allow or engage in inappropriate touching of any form
- allow a CYP to use inappropriate language unchallenged
- lend money to, or borrow money or possessions, from a CYP
- agree to make any purchases, or undertake any financial transactions, on behalf of the CYP

Safe Recruitment

In accordance with All Aboard Youth Rowing standard procedures all Coaches, will be subject to a vetting process with the following elements:

- They will complete a contact and information form and identity details will be verified against the relevant identification.
- They will be interviewed by the appropriate Trustees/CEO of All Aboard Youth Rowing.
- Online searches will be done as part of the recruitment process.
- They will be checked with the Disclosure and Barring Service
- They will be required to provide the required documents for the role
- Appropriate advice will be sought about recruiting someone with a criminal record.
- We want the staff to feel comfortable and able to discuss matters that they are worried about or have concerns.

Useful Contacts

NSPCC

The National Society for the Prevention of Cruelty to Children (NSPCC) 24-hour free and confidential telephone helpline that provides counselling, information and advice to anyone concerned about a child at risk of ill-treatment or abuse.

Telephone: 0808 800 5000 **Email:** help@nspcc.org.uk. **Website:** www.nspcc.org.uk.

For those with hearing difficulties, there is a text phone number: 0800 056 0566.

THE POLICE

The **non-emergency police number is 101**. You can use this number to contact the police if it's not an emergency, such as to report a minor crime, make an enquiry, or request an update on a report. You can also use **www.Police.uk** to report incidents or crimes online. **If it's an emergency, dial 999.**

Drafted/Updated	Approved	Review
January 2024	Yes	January 2025
January 2025	Yes	January 2026
May 2025	Yes	May 2026
January 2026	Yes	January 2027

All Aboard Youth Rowing (1176153)

Appendix A: Related Policies and Documents

This Safeguarding Policy must be read in conjunction with the following AAYR policies:

- Online Safety & Social Media Policy – guidance on digital conduct, communications, consent for images, and reporting online concerns.
- Anti-Bullying Policy – procedures for preventing, identifying and responding to bullying and child-on-child abuse.

Where there is any concern about a child's safety or wellbeing, this Safeguarding Policy takes precedence and the matter must be reported to the Designated Safeguarding Lead – Frankie Sinnott: safeguarding@allaboardyouthrowing.org.uk 07891412084. The trustee responsible for safeguarding also has access to this email and will also be informed of safeguarding matters.